

Atlanta



Connecting Talent with Opportunity
A proud partner of the American JobCenter network

Welcome to

WorkSource Atlanta One-Stop Career Center

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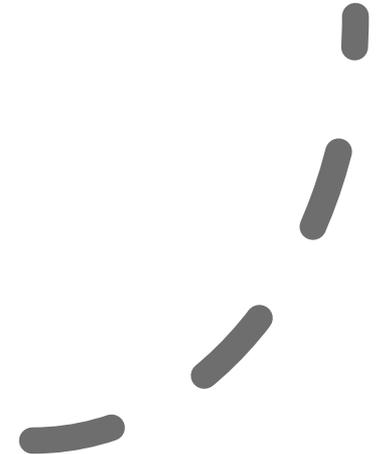
What is WIOA?

- **The Workforce Innovation and Opportunity Act (WIOA) is a federal program that was signed into law in July 2014 and went into effect in Georgia in July 2015.** WIOA is the nation's principal workforce development legislation, providing funds to address the employment and training needs of dislocated workers, low-income adults and youth to ultimately help Georgia businesses meet the needs of today and the future.

- The vision of WIOA is to increase access and opportunities to employment, education, training, and support services to COA Residents. WIOA aims to promote stronger alignment of workforce, education, vocational rehabilitation, and other human services systems in order to improve the structure and delivery of services to the unemployed, underemployed, and business community.

Who does WIOA serve?

- In general, WIOA serves individuals who are unemployed or underemployed; however, there are three distinct categories of participants, which are the following:
 - Adults
 - Dislocated Workers
 - Youth



Who does WIOA serve? (continued)

- Eligibility
 - **Adult**: an individual age 18 or older, who is authorized to work in the US, registered for selective service (if applicable), and is unemployed or underemployed.
 - **Dislocated Worker**: an individual age 18 or older, who is authorized to work in the US, registered for selective service (if applicable), and has been terminated through no fault of their own or laid off.
 - **Youth**:
 - Out-of-school youth (**OSY**) who is: not attending school, age 16-24, and has one or more barriers to employment.
 - In-school youth (**ISY**) who is: attending school, age 14-21, is low income and has one or more barriers to employment.

Finding—and training for—the right job can feel like a job itself.

DON'T DO IT ALONE

Getting the job skills you need can be hard. It's time consuming and may even mean sacrificing hours at your current job, finding transportation and getting help with family needs. WorkSource can provide funds and resources to help with all of it.

[Find Your Local Center](#)



Employment Assistance



Training Services



Earn & Learn



Partner Resources



EMPLOYMENT ASSISTANCE

STANDARD

All jobseekers have access to standard employment services, including:

- **Use of Resource Room**

Access computers, printers, scanners, etc. free of charge.

- **Workshops & Webinars**

Resume writing, interviewing techniques, managing finances, networking tips, etc.

- **Job Search Resources**

- **Skill and Interest Assessments**

- **Information on Upcoming Job Fairs**

- **On-site Recruitment Events**

- **Access to Partner Services**

CUSTOMIZED

Jobseekers who meet certain **eligibility requirements** have access to customized employment assistance. A Job Development Plan could include:

- **Skill and Interest Exploration**

- **Resume Review**

- **Mock Interview**

- **Job Placement Support**

- **Access to All Standard Services**

APPLY FOR CUSTOMIZED CAREER SERVICES



TRAINING SERVICES

Jobseekers of all ages, experience levels, and backgrounds can benefit from additional training to increase earning potential. Through a federally funded program, jobseekers who meet **eligibility requirements** can receive funding to attend approved programs to obtain a:



CERTIFICATION

A credential you earn to show that you have specific skills or knowledge. They are usually tied to an occupation, technology, or industry.



LICENSE

Some occupations require workers to obtain a license in order to hold a job in that field. Rules for occupational licenses are set by states and usually require an exam.



DEGREE

A qualification awarded to students upon successful completion of a course of study in higher education, usually at a college or university.

*Funds can be used to cover expenses for an Associate Degree or the last 2 years of a Bachelor Degree program

Approved programs are in industries that are considered “in demand”. This means there are jobs available and the industry provides opportunities for career growth. Five of the current in demand industries include but are not limited to:



**ADVANCED
MANUFACTURING**



HEALTHCARE



**INFORMATION
TECHNOLOGY**



**SKILLED
TRADES**



**TRANSPORTATION,
DISTRIBUTION & LOGISTICS**

[SEE A CURRENT LIST OF IN DEMAND JOBS](#)

Workforce Innovation & Opportunity Act

- WorkSource Atlanta's grants are funded by the Workforce Innovation and Opportunity Act (WIOA).
- WIOA is a federally funded workforce development grant administered by the United States Department of Labor.
- WIOA training funds are intended for training programs that are:
 - Less than two years
 - Occupational specific
 - Leading to high-demand work
- WIOA training program eligibility is based on “most in need” relative to our funding availability.



Selecting the Right Career and Training Program

What is available through WIOA Funded Training?

\$7,000 for a Program that is
12 months or less

OR

\$10,000 for a Program that is
**over 12 months but less than
2 Years (24 Months)**

Training Funds Can Cover

Tuition and Fees

Books

Certifications/Exams

Uniforms



Selecting the Right Career and Training Program

Funding Restrictions

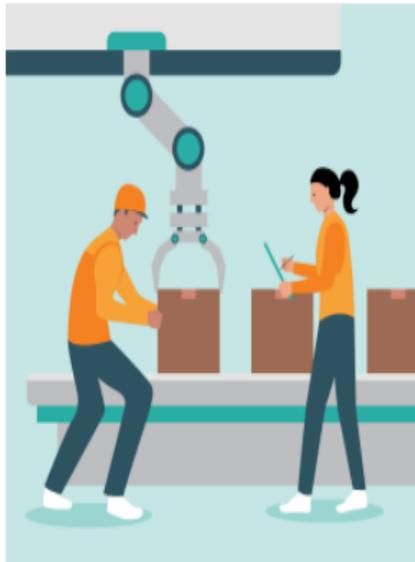
- Programs cannot exceed 104 weeks (2 Years)
- WIOA does not pay for prerequisite and/or developmental courses
- WIOA does not pay for programs that are fully offered online
- WIOA does not pay for training for commission-based careers (real estate, barbering, massage therapy etc.). It does cover training for jobs and careers that are hourly, or salary based
- Short-term certifications and exam preparation courses (example: Project Management or Lean Six Sigma) are funded for those with extensive work experience and a case-by-case basis.
- If you have previously received funding from WIOA for training or you have recently graduated from college, your suitability for further training will be determined on a case-by-case basis
- WIOA funding is used as a last resort, you must exhaust all other potential grant sources (PELL, Hope)



EARN & LEARN

Jobseekers of all ages, experience levels, and backgrounds can benefit from access to training that takes place outside of the classroom. Earn and learn opportunities for jobseekers who meet **eligibility requirements** allow them to gain firsthand experience and discover what jobs in an industry are really like.*

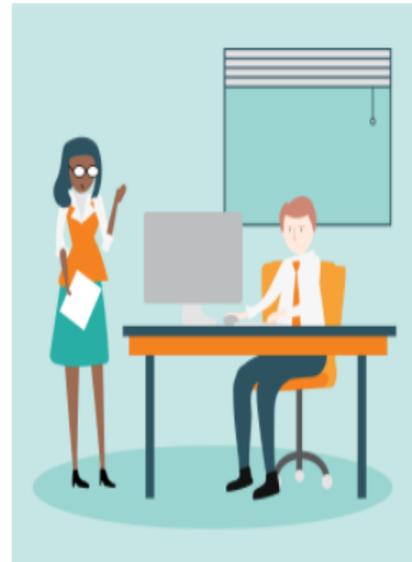
EARN & LEARN OPPORTUNITIES INCLUDE:



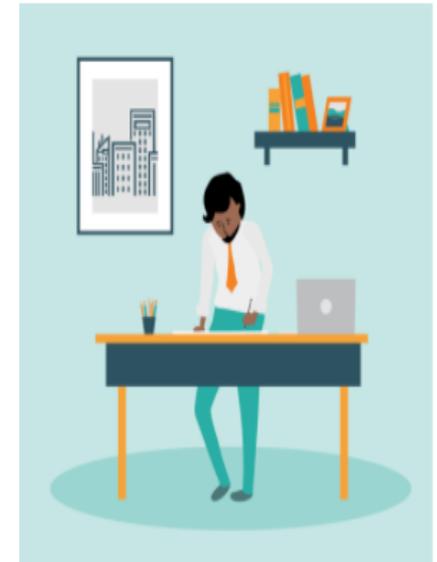
ON-THE-JOB TRAINING



APPRENTICESHIP



INTERNSHIP



WORK EXPERIENCE



One-Stop Career Center Partners

- Georgia Department of Labor
- Atlanta Public Schools – Adult Education
- Georgia Vocational Rehabilitation
- Atlanta Technical College
- Fulton Atlanta Community Action Authority
- Job Corps
- AARP Foundation

Dr. Vernon Johnson
One-Stop Manager
vjohnson@inthedoornow.com



Workforce Development Center Services

- Career assessments, planning and preparation
- Labor market information (learn what jobs are in high demand and what jobs pay higher wages)
- Resume writing and review, interview skills
- Work readiness (communication skills, work etiquette)
- Work Experience/On The Job Training
- Youth Services
- Funding for educational and training services



A Roadmap to WIOA Funded Training



INTERESTED IN TRAINING?

WorkSource is a federally funded program that helps put people to work! We'll assess your skills, provide training, and help you find a career that's right for you.

Follow the steps below to apply for WIOA Funded training!



STEP 1

Determine if you are applying as an Adult or Dislocated Worker?

Watch "How to Submit Your Eligibility Documents for WIOA Funded Training" at www.atlworks.org/pilot

STEP 2

Fill Out Required Documents

- Eligibility Checklist: Adult or Dislocated Worker
- Pilot Acknowledgement Letter
- WIOA Eligibility Application
- Grievance and Complaint Policy
- Register on WorkSource Georgia Portal (Print Confirmation)

STEP 3

Gather Required Documents

Proof of:

- Citizenship & Employment Eligibility
- Age/DOB
- Social Security Number
- Residency
- Selective Service (Males born after 1960)
- **Adult:** Low Income Status
- **Dislocated Worker:** Dislocated Worker Status

STEP 4

Submit Required Documents to Navigator

Complete packets only please. Once your packet is received, our goal is for you to be approved for training in 30 business days!

STEP 5

Are you Eligible?

Eligibility Specialist will review your documents and follow-up with you within 7 business days.

YES

Eligibility Specialist will contact you with information about WIOA Program Orientation, Practice TABE Materials and the WIOA Program Orientation.

NO

Eligibility Specialist will contact you with Referral Services.

STEP 6

Attend WIOA Program Orientation

STEP 7

Complete WIOA Program Packet

- Select a Training Provider
- Complete:
 - Assessments
 - Required Documents
 - Research
 - Attend Workshop(s)
- 1:1 meeting(s) with a Career Advisor

STEP 8

Submit WIOA Program Packet for Enrollment

STEP 9

Enrollment Determination

Career Advisor will review your documents.

YES

Approved for training!

NO

Career Advisor will provide you with alternative resources.

STEP 10

Attend & Complete Training

STEP 11

Become Employed!



STEP 12

Follow-Up

A Workforce staff member will follow-up with you after you have achieved employment.



Thank You for Attending

 **For more information:**
www.worksourceatlanta.org

<https://atlworks.org>

 **404-546-3000**
Hours of Operation
Monday - Friday
8:15 a.m. to 5:00 p.m.



Atlanta



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THANK YOU FOR CHOOSING WORKSOURCE ATLANTA