



Caseworker Partnership Agreement with CSC – Landlord Engagement Program

The undersigned Caseworker has screened Neighbor _____ (name) to be referred to housing in the SVdP Georgia Landlord Engagement Program.

I agree to foster a relationship with the Neighbor that includes:

Before move-in

- Refer to housing that meets needs
- Prescreening Neighbor for the unit
- Help Neighbor understand the lease and tenant responsibilities in the lease
- Help CSC obtain Landlord Partnership Agreement
- Help CSC obtain Landlord Contingency Fund application from landlord, if needed.

Move-in

- Help source basic furnishings and necessities
- Help with instructions about appliances
- Help understand the heating/cooling system
- Review the neighborhood rules
- Confirm garbage day and other services
- Help explain fire safety for the rental (candles, etc.)
- Turning off the stove, faucets
- Gift a plunger to the Neighbor
- Provide plumbing instruction for basic issues (how to turn off toilet, etc.)
- Provide tutorial on housekeeping, if needed
- Provide tutorial on guests and guest management, if needed
- Assist with locating affordable rental insurance

