

**Society of St. Vincent de Paul Georgia, Inc.**

**POSITION: PRN Pharmacist**

**REPORTS TO: Pharmacy Director**

**DEPARTMENT: Health Programs**

**STATUS: As needed/PRN**



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Respecting the dignity of each person, St. Vincent de Paul Georgia (SVDP) brings hope and help to those in need so they may achieve stability and move toward self-sufficiency. The focus is on preventing homelessness, fighting hunger, and changing lives. Programs include housing, utility assistance, food recovery and distribution, jobs assistance, transportation, and prescription fulfillment through an onsite pharmacy. Services are provided through the headquarters' (Council) facility, 73 Conferences (parish-based chapters) and 11 Thrift Stores.

**POSITION SUMMARY**

Reporting to the Pharmacy Director, the Staff Pharmacist, PRN will be responsible for dispensing prescription medication along with key information, such as side effects, contraindications with other medicines, and a range of other concerns. They will also advise customers of their physicians' dosage and usage instructions to ensure medications are safely and effectively consumed as needed. Additionally, the SVdP Pharmacist may also advise clients on general healthcare and must work according to legal and ethical guidelines. This is a PRN (as needed) position and will be used to supplement existing pharmacy staff as we grow and during vacations and extended hours.

**Job Responsibilities:**

- Review and execute physician's prescriptions checking their appropriateness and legality
- Organize the pharmacy in an efficient manner to make the identification of products easier and faster
- Maintain full control over delivering, stocking, and labeling medicine and other products and monitor their condition to prevent expiring or deterioration
- Listen carefully to clients to interpret their needs and issues and offer information and advice
- Provide assistance for other medical services such as injections, taking blood pressure, temperature measurements etc.
- Prepare medicine when appropriate using correct dosages and material for each individual patient
- Keep records of patient history and of all activities regarding heavy medication
- Supervise pharmacy technicians as needed

**Qualifications:**

- Graduate degree from an accredited pharmacy college recognized by the American Council of Pharmaceutical Education (ACPE)
- Completion of an emergency contraception training course approved by the American Council of Pharmaceutical Education (ACPE), curriculum-based programs from an ACPE-accredited college of pharmacy, applicable state or local health department programs, or programs recognized by the board of pharmacy upon hire
- Valid state pharmacist license (or must meet education requirement(s) for state licensure)
- Current BLS for Healthcare Provider CPR or CPR/AED for the Professional Rescuer certification upon hire
- Experience supervising pharmacy staff
- Highly organized and very effective time management skills;
- Strong written and verbal communication skills;
- Customer focused; team oriented
- Bilingual Spanish speaking skills a plus

This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents may perform other related duties as may be required.

To apply, submit letter of interest, resume, and salary requirements to [sbatesboston@svdpgorgia.org](mailto:sbatesboston@svdpgorgia.org).

Learn more about St. Vincent de Paul Georgia at [www.svdpgorgia.org](http://www.svdpgorgia.org)